

Medication Authorization Letter

Dear Parent/Guardian:

I strongly urge parents to give their children their medications at home whenever possible. If it is necessary for your child to take medication at school the following policy must be followed:

Medication forms must be completed by the student's doctor when indicated and parent/guardian and returned to the school before medications may be taken or given at school. Please print the *MEDICATION AUTHORIZATION - NOT FOR EPINEPHERINE OR INHALER AUTHORIZATION* (Appendix F – 6).

1. The *MEDICATION AUTHORIZATION - NOT FOR EPINEPHERINE OR INHALER AUTHORIZATION* (Appendix F - 6) is required if a student is to receive **non-prescription medication** at school. This form must be completed and signed by a parent or guardian and brought to the school before the medication can be given at school. If the medication is over-the-counter no physician signature is needed. Parents must ensure safe delivery of medication to the school. All medications **must be in the original container** accompanied by this form with clear instructions for administration including the student's first and last name, dosage and times or intervals that the medication is to be given.

If your child is to receive a **prescription medication** (not epinephrine or asthma inhaler) while at school this form needs to be completed and signed by your child's physician and a parent or guardian.

Additional forms that will need both a physician and parent/guardian signature may be obtained from the school website found in the Back to School Folder or the parents tab – Clinic: Health Information and Forms:

<https://stambroseschool.org/activities/clinic-health-forms-and-information/>

2. SEVERE ALLERGY/ANAPHYLAXIS ACTION PLAN & TREATMENT AUTHORIZATION (Appendix F - 4)
3. DIOCESE OF ARLINGTON EPINEPHRINE AUTHORIZATION (Appendix F – 4)
4. DIOCESE OF ARLINGTON INHALER AUTHORIZATION (Appendix F – 3)

New forms must be submitted at the beginning of each school year and when any information (medication dosage, time) changes.

I wish you a very safe and happy summer with your children!

Priscilla Hogan
St. Ambrose Clinic Aide