Minutes

St. Ambrose School PTO Meeting – 2/04/21

Attendance in-person

Michele Robbins	President
Eileen Bliss	Vice President
Luisa Williams	Secretary
Maria Teresa Tejada	Principal
Patricia Cummins	Faculty Representative
Heather Terreri	Member At-Large
Jason Martin	Member At-Large
Fr. Andrew Fisher	Pastor
Carla Yagou	Parish Business Manager

St. Ambrose School Mission Statement:

Fostering a faith-filled and academically strong environment, Saint Ambrose Catholic School works with families and the faith community to encourage the formation of the whole child through the examples and teachings of Jesus Christ.

Opening Prayer

Father Fisher led the group in prayer.

Opening Remarks – Michele Robbins

Michele presented the results and feedback of the past **event**, namely, Trivia Night; and **ongoing/upcoming** events such as Wine Tasting, Coin Wars, Dine Out and Virtual 5K. She also explained and proposed the calendar and some activities for the remaining of the school year.

Past Event

- **Trivia Night Results and Feedback**
  Michele shared that around 40 families participated and that it went well. All families had a good time competing with other families. Moreover, the activity was mentioned in the Catholic Herald.

- **Wine Tasting Class**
  Michele reported that 92 tickets were sold which amounted to $2,012. We did well with add-ons $830 from food and $380 from wine glass raffle. The food and wine pick up is planned for tomorrow (Friday 2/05) after school. Michele concluded informing that the revenue was $3,222; the estimated expenses $1,365 and the estimated profit $1,857

On Going/Upcoming Events

- **Coin Wars**
  Sharon Driscoll is the coordinator and it was postponed to the week of February 8-12.
- **Dine Out**
  This activity will be coordinated by Katherine Merullo again. This time it will take place at Five Guys and St. Ambrose will get 20% of proceeds.

- **Virtual 5K**
  Michele explained the details of the activity. Virtual 5K will take place the March 7-13. It consists of 3 pillars, $3,340 currently raised: current registration $2,030 from 58 runners; champions and runner sponsorship, $810 from 17 donors; and corporate sponsorship, $500 from two businesses and 3 more businesses pledged. She pointed out the upcoming deadlines: February 5th is the t-shirt designs due date; February 12th is the corporate sponsorship due date in order to get the logo on t-shirt; February 14th is the due date for runner registration in order to guarantee t-shirt. The runners' sponsorships will be accepted until race is complete; there will be incentives for students, class and families. We are in need of volunteers to call for corporate sponsors.

March – June Proposed Events

- **Used Uniform Sale – March 20**
  We are in need of volunteers immediately to run the sale. Julia Hecton would support from the behind the scenes. It would be in the Parish on Saturday March 20. Michele informed us that the fall sale revenue was $2,700.

- **Magic/Illusion Show – April 23**
  Michele informed that this 45-60 minute- proposed event will include tricks and audience participation; the suggested contribution is $40 per device with the possibility of hosting up to 120; and the goal is $4K with $950 expense for $3k profit.

- **Virtual End of the Year Celebration – end of May**
  These proposed events includes but is not limited to: Bingo, Food kits, 3-5 high end raffle/auction items; teacher challenge pledge, option to include awards and recognition, student performances. Goal is $8k.

- **Additional Options of Possible Events**
  Michele suggested some other ideas for end-of-the-year events like: spririt wear, wine or bourbon tasting, service project, trivia night, parent virtual class like "online safety".

Business Partnership Program

Michele reported that currently there are 5 partners (inclusive of 5k corporate sponsors); there is a business directory link on the school website; the business of the week is featured on the school website home page; She shared that a great example of a business partner is Darryl Haley who donated chocolate for the virtual wine tasting event and received additional advertising; the school website has a link to Givesmart website where businesses can learn more, sign up or email at bpp@stambroseschool.org

Treasurer's Report – Peter Cuenco – presented by Michele Robbins

- P&L Fundraising Income, through January 31, 2021. Virtual Wine exceeded budget ($3147 vs 1500 budget)

5k	$ 2,331.62
BPP	$ 450.00
Giving Tuesday	$ 1,009.66
Charleston Wrap	$ 4,995.40
Holiday Fundraiser	$ 4,599.47
Oktoberfest	$ 2,835.00
Restaurant Nights	$ 421.13
Gala	$33,366.01
Spirit Wear	$ 221.50
Wine Tasting	$ 3,147.00
Used Uniforms	$ 2,733.00
Amazon	$ 231.11
PTO dues	$ 5,850.00
Total Revenue	$ 62,241.06
Total Expenses	$ 59,385.51
Current Balance	**$ 2,855.55**

Funding Proposal

Michele reported that the bank account is back in the black. She stated that the reserves amount to $44,737; the pre-commitment for bonuses is $15k and he **available money for current projects is $29k.** Finally, she suggested that the projected fundraising profit for the remainder of the year is $25k.

Faculty Report –Sra Cummins

- **Reimbursement for professional development classes**
  Sra. Cummins informed the PTO that some teachers are trying to keep up with certification requirements and asked if there would be funds from PTO to assist with Grad school courses and other seminar/workshops.
- **Catholic School Week Grand Finale**
  Sra. Cummins informed that Saturday and Sunday February 6 and 7 there will be a teacher speaker at all the Masses highlighting our wonderful school.

- **8th Grade Leadership Club Updates**
  Sra. Cummins informed that there had been a recognition ceremony for the students that have enthusiastically participated in the different undertakings of the club. Furthermore, that there is a food drive tentatively planned the end of February to coincide with the Knights of Columbus parish activity. The club has also planned to support foster children through Catholic Charities may be in April. Finally, there will be a prayer intention activity during Lent.

Next Meeting – Scheduled for March 4

Meeting Adjourned